

## **Privacy Policy**

Your privacy is paramount and I acknowledge the importance of confidentiality. I am committed to protecting your privacy and ensuring the security of your personal information. Data may be processed on paper and/or in electronic formats. If processed electronically, data may be held on a cloud system and/or a local server. All feasible security measures are in place and data are held as long as they are relevant to the purpose. All data are destroyed by secure means when no longer required. Additionally, if after your initial enquiry should you decide not to proceed with me, I will delete your contact details approximately one week after you tell me so. Please note, I will not share your data with any third parties.

## **My Equality and Diversity promise**

I work within the boundaries as set out by my professional organization and the standards for celebrants as set out by the Fellowship of Professional Celebrants and the Wedding Celebrancy Commission.

- Each person I deal with will be respected and valued and I will not provide less favourable treatment on the grounds of age, disability, sex, ethnic origin, nationality, religion or belief, sexual orientation or race.
- I am dedicated to encourage a supportive and inclusive culture within the wedding industry.
- I am strongly opposed to all forms of unlawful and unfair discrimination and bias.
- It is within all of our best interests to promote equality and diversity as we eliminate discrimination.

## **Anti-Harassment Policy**

Please note, I will not accept or tolerate harassment or inappropriate behaviour whilst I am working for you and performing your ceremony. It will be your responsibility to make sure your guests and suppliers behave appropriately towards me on your wedding day. Should any infringement occur to myself or anyone accompanying me, I will let you (or anyone you nominate) know on the day and ask that the behaviour stops immediately. Should the behaviour continue, I reserve the right to leave the venue for my own, or my colleagues protection or safety. This would be a last resort but I am entitled to work without harassment or inappropriate behaviour. Should I feel obliged to leave the venue, I will not provide any refund for any reduced hours.